

InterAgency Institute

Foundational and Governance Policy

The InterAgency Institute, also called IA, is a virtual think tank, on the domain www.interagency.institute, formed by a collective of researchers. The founding members of the IA are from the Global South, but spread within the Global North and South.

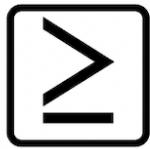
English is the main language for the IA knowledge internationalization. Portuguese and Spanish are also the IA languages for publishing, researching and advocacy, with a focus on the Iberophonic countries and their Global South - Global North connections through the knowledge production in those languages.

The IA mission is to develop research in the benefit of policy building and enhancement, advancing the importance of interagency cooperation in the various levels of the society development. This effort is concentrated in two main areas: Local Development and Global Security.

The IA does research and advocacy on security & social policy agendas that affect human rights and human-being. Its values are derived from the human-centered approach, focused on human rights as the core output of its works.

The IA has a main outlet which is the IA Policy Brief Series, whose publication is periodically, of two editions per month with an interval of 15 days, dedicated to the IA research agendas and invited collaborators in the same focus. The IA Policy Brief Series is registered with the ISSN 2789-8040, and published under the Zenodo Platform, in the OpenAire - European Union catalog.

The IA governance is established and divided through (a) Board Members, (b) Research Members, (c) Affiliate, (d) Collaborators, as follows:



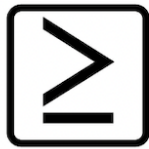
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(a) Board Members - research members who are elected for a one-year term, and can be re-elected, representing the administrative and substantive decisions that are needed, in conformity with the IA mission and values. The Board Members are expected to:

- 1) Build the year priorities and research agendas.
- 2) Accompany the members projects, according to the defined research areas.
- 3) Plan and manage the IA budget yearly. Whenever there is funding and the IA collective is considered, the Board Members should audit the project budget.
- 4) Produce an annual report, including resources received and spent.

(b) Research Members - a group formed by the founding researchers and invitees with the power to vote when requested by the Board Members. The research members are expected to:

- 1) Define their agendas within the IA priorities for each year.
- 2) Publish at least a piece yearly on the defined agenda through the IA Policy Briefs.
- 3) Coordinate Affiliate researchers when coordinating a project that requests it.
- 4) Propose and/or participate in the events associated with the priorities defined by the Board in which she/he engages.
- 5) Collaborate on the institutional maintenance with the demanding resources when necessary and according to her/his personnel disponibility.
- 6) Support institutional development through contributions with regarding to responsibilities from the governing structures and functioning of the IA.
- 7) The IA site and email are part of the foundational costs that should be part of the Members responsibility.



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- 8) Communicate the Board Members when leaving the IA, formally and through her/his personal email.

(c) Affiliates - a group formed by selected researchers that are part of a research project and under the leadership of at least one IA research member.

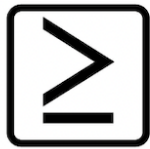
The Affiliate are expected to:

- 1) Write a Motivation Letter, be selected by a Research Member and be approved by the Board Members.
- 2) Defined their agendas within the IA priorities for each year, choosing a Research Member as tutor.
- 3) Publish at least a piece yearly on the defined agenda through the IA Policy Briefs.
- 4) Collaborate to raise funding and build projects according to the coordination of an IA Research Member.
- 5) Communicate the Research Member who is the tutor about leaving the IA, formally and through her/his personal email, with the copy to the IA Board Members.

(d) Collaborators - a group formed by selected researchers that are part of a research project and under the leadership of at least one IA research member.

The Affiliate are expected to:

- 1) Be part of a project or a cooperation agreement and have at least one participation per year together with the IA team in the production of knowledge according to the IA agendas and research areas.
 - 2) Collaborate to raise funding and build projects according to the coordination of an IA Research Member.
- 6) Communicate the Research Member who is the tutor about leaving the IA, formally and through her/his personal email, with the copy to the IA Board Members.



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All Research Members and Affiliates engage voluntarily to the InterAgency Institute and resources may be part of its individual engagement to funded projects. All Research Members and Affiliates should be in accordance with this **Foundational and Governance Policy**, registering through her/his personal email with a digital certified sign, direct to the Board Members when formally introduced to the team.

Members and Affiliate are eligible to have an institutional email that should be used on behalf of the IA mission, values, interests and projects.

The IA has an elected physical location per term, equivalent to the term of the elected Board Members, according to the local status of one of the Board Members. This location is attributed to guaranteeing physical correspondence and administrative requests.

The IA engages with the public, academia, SMEs, opinion formers, media outlets, policymakers.